

MINUTES OF THE MEETING OF THE NORTHERN NEW SOUTH WALES LOCAL HEALTH DISTRICT BOARD HELD ON WEDNESDAY 22 FEBRUARY 2017 IN THE CONFERENCE CENTRE, UNIVERSITY CENTRE FOR RURAL HEALTH, MURWILLUMBAH DISTRICT HOSPITAL, EWING STREET, MURWILLUMBAH COMMENCING AT 9.00AM

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The Chair paid his respects to Aboriginal Elders, past and present, as the traditional owners of the land, being the Bundjalung Nation and thanked them for their custodianship of the land.

2.1 PRESENT AND APOLOGIES:

Dr Brian Pezzutti (Chair), Mr David Frazer, Dr Joe Ogg, Mr Mark Humphries, Dr John Moran, Ms Deb Monaghan, Ms Carolyn Byrne, Dr John Griffin, Professor Susan Nancarrow, Mr Michael Carter and Dr Allan Tyson.

Via Teleconference: Nil.

In Attendance : Mr Wayne Jones, Chief Executive
Ms Bernadette Loughnane, Executive Director, Tweed Byron Health Service Group
Dr David Hutton, Executive Director, Clinical Governance Unit
Dr Richard Buss, Executive Director, Mental Health and Drug and Alcohol
Mr James McGuigan, Executive Director, Finance
Mrs Lynne Weir, Executive Director, Richmond Clarence Health Service Group
Mr Murray Spriggs (Secretariat)
Mrs Kerry Taylor (Secretariat)

Apologies: Nil.

2.2 Declaration of Pecuniary and/or Conflicts of Interest

The following Declarations of Pecuniary and/or Conflicts of Interest were made.

- Dr Moran declared a potential conflict of interest in relation to his position as the Associate Professor at the University of Wollongong.
- Dr David Hutton declared a potential conflict of interest as he is a member of the State Medical Retrieval System and Governance Committee.
- Dr John Griffin declared a potential conflict of interest as he is a member of the Northern Region Westpac Rescue Helicopter Board.

2.3 Previous Minutes:

2.3.1 The Minutes of the Board Meeting held on 7 December 2016 as circulated were ENDORSED as a true and accurate record of the meeting.

Moved: Mr David Frazer
Seconded: Dr Joe Ogg
CARRIED

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2.3.2 The Minutes of the Annual Public Meeting held on 6 December 2016 as circulated were **ENDORSED** as a true and accurate record of the meeting and asked that the list of attendees of the Annual Public Meeting be attached to the 6 December 2016 Annual Public Meeting Minutes.

Moved: Mr David Frazer
Seconded: Ms Carolyn Byrnes
CARRIED

Action:

Jenny Cleaver is to attach a copy of the list of attendees for the 6 December 2016 Annual Public Meeting to the Minutes before placing on the NNSW LHD Internet.

2.3.3 Business Arising from the Minutes:

2.3.3.1 Mr Jones is to discuss the potential for placing brightly coloured step strips in LHD facilities with the LHD Capital Works Manager

Mr Jones provided advice from Capital Works on the cost of placing brightly coloured strips on the steps of facilities across NNSW LHD. Three larger NNSW LHD facilities such as The Tweed, Grafton and Lismore Base Hospitals will be reviewed with a report on the costing to be provided to the Chief Executive. Dr Pezzutti asked that this project be considered as an entry to the NNSW LHD Quality Awards.

This item can be removed from the Agenda until further information is available.

2.3.3.2 Mr Jones is to include an item for discussion on the next Interdisciplinary Clinical Training Network (ICTN) Meeting Agenda concerning strategic links to identify items for inclusion in curriculums for students and opportunities for student placement with providers including the Northern Rivers University Centre for Rural Health and Southern Cross University

Mr Jones advised that an item for discussion concerning the strategic links to identifying items for inclusion in curriculums for students and opportunities for student placement with providers including Northern Rivers University Centre for Rural Health and Southern Cross University will be presented at the next ICTN meeting on 15 March 2017.

This item can be removed from the Action List.

2.3.3.3 Mr Wayne Jones is to submit a copy of the final 2016/17 Business Plan to the Board for information

The NNSW LHD Board noted the current Business Plan.

This item can be removed from the Action List.

2.3.3.4 Professor Nancarrow is to provide a presentation to a future Board meeting on Allied Health Comparisons and Key Performance Indicators (KPIs).

Professor Nancarrow provided a presentation on the Allied Health workforce as part of research undertaken with the Victorian Allied Health Workforce Research Program. The research has been undertaken as there was a lack of reliable workforce data and the need to inform capacity, policy, programs and training into the future. The Victorian Survey was due to close on 24 February 2017.

Ms Nancarrow also advised that Queensland Health commissioned a Ministerial Allied Health Taskforce in 2014 and they found there were opportunities to improve the efficiency of care by using Practitioners to their full scope of practice or extending their scope of practice. The recommendations were driven by Queensland Health and they expanded the scope of practice of select Allied Health positions. Queensland Health promoted models of care that were able to support the increased scope of practice. An example Susan spoke to was the Orthopaedic Wait List reduction program where Allied Health staff have been brought in to do triage of waiting lists and they have found that this has reduced the waiting list by as much as 30%.

Ms Loughnane commented that Queensland Health undertook a major reform on grading of Allied Health and creating the Health Practitioner Award and suggested that it would be helpful to see the evidence from this reform. Allied Health is represented by the Health Service Union, with Allied Health not having their own Union.

Dr Hutton noted that Richard Christensen, an Allied Health Advisor in the former North Coast Area Health Service had written a paper on the North Coast Area Health Allied Health Workforce.

Action:

Mr Jones is to arrange for a meeting to be scheduled with Lynne Weir, Executive Director Richmond Clarence Group, Vicki Rose, Executive Director Chronic Care and Allied Services, Bernadette Loughnane, Executive Director Tweed Byron Health Service Group and Sharyn White, NCPHN to meet with Professor Susan Nancarrow to discuss the Allied Health Research Program.

Dr Hutton is to provide a copy of the review of the Allied Health Workforce by Richard Christensen for the information of the NNSW LHD Board.

2.3.3.5 Mr Wayne Jones is to schedule a further meeting with Mr Chris Gulaptis MP, Member for Clarence to discuss the funding for the Grafton Base Hospital Redevelopment.

Mr Jones advised that he has met with Mr Gulaptis again in relation to the funding for the Grafton Base Hospital Redevelopment and he will continue to encourage Mr Gulaptis to advocate for additional funding for the GBH redevelopment.

This item can be removed from the Action List until further information is available.

2.3.3.6 The Board Chair is to forward a letter to Ms Yvette Bowen, Manager Work Health and Safety (WHS) and Injury Management thanking her for her work for NSW LHD to achieve the recent results with reducing the LHD injury rates and the reduction in the Hindsight Premium

The Board noted the letter to Ms Yvette Bowen, Manager WHS and Injury Managed dated 9 January 2017 from the Board Chair thanking her for the work in reducing the LHD injury rates and the reduction in the Hindsight Premium.

This item can be removed from the Action List.

2.3.3.7 Mr Jones is to provide a Briefing Paper to the 22 February 2017 Board Meeting outlining the private provider arrangement in relation to the Grafton Correctional Facility and the expected impact on Grafton Base Hospital (GBH) clinical services including associated costs

Mr Jones advised that the Grafton Correctional Facility is to be managed by a Private Provider selected from a closed tender. The successful tender will be announced late March 2017.

The Board noted that the Minister for Health during his visit to NSW LHD supported the NSW LHD Board's concerns on the additional impact of the Grafton Correctional Facility to GBH.

Dr Pezzutti indicated that he would request an agenda item be included on the Board Chair's Meeting to discuss the charging/billing of inmates being treated in Public Hospitals.

2.3.3.8 The Chief Executive is to provide a report on the potential to outsource coding across NSW LHD to Pavilion Health to be submitted to the 22 February 2017 Board Meeting for consideration

The Board Chair advised that the outsourcing of coding to Pavilion Health is an operational matter and is being managed by the Chief Executive.

The Board requested that Mr Jones provide a Brief to the 29 March 2017 Board Meeting updating members on the work being undertaken by Pavilion Health.

Action:

Mr Jones is to provide a Brief to the 29 March 2017 Board Meeting on the progress with governance on the Pavilion Health recommendations.

2.3.3.9 Ms Lynne Weir, Executive Director Richmond Clarence Health Service Group is to provide information on the Lismore Base Hospital Emergency Department (LBH ED) access performance continuing to be 77%.

Ms Weir provided an overview on the brief provided on the LBH ED performance. Ms Weir spoke to the range of strategies that have been implemented to date to improve the LBH Emergency Treatment Performance. Mr Jones advised that to further assist in the

performance at the LBH ED, a Mental Health Patient Flow Manager has been appointed to assist in managing the patient flow of Mental Health patients across NNSW LHD.

Dr Pezzutti noted that there is only a marginal improvement in performance. Dr Pezzutti noted that it is taking 4.5 hours to discharge a patient to clear the Emergency Department (ED) and queried whether the model of care need to be reviewed. Ms Weir responded that the Whole of Hospital and Ministry of Health teams are attending LBH to review what other strategies can be implemented at LBH to improve the ED performance.

The Board noted the information contained in the Brief and indicated it will continue to closely monitor the LBH ED performance.

This item can be removed from the Action List

2.3.3.10 The Board is to receive information from the Finance and Performance Committee on the commissioning of Byron Central Hospital (BCH) Sub-Acute Unit and what effect this will have on the acute beds in the LBH Mental Health Unit.

Dr Buss provided an overview of the BCH Sub-Acute Unit and the LBH Mental Health Unit. The Lismore Unit has now changed, with 16 beds closed in Lismore. In NNSW LHD there are 73 inpatient beds operational across Mental Health services since the commissioning of BCH and once the Older Persons Unit is completed the LHD mental health bed base will increase to a total of 93 beds. Negotiations are occurring with MoH on Mental Health activity and the Sub-Acute service within the LHD. The Patient Flow Manager at Mental Health is assisting with the movement of Mental Health patients across the LHD. Any funding increases for Mental Health Services will be for community care services.

Mr Jones reported that the review of Clarence Mental Health Services has occurred.

The Board noted the information provided in the Brief.

This item can be removed from the Action List.

2.3.3.11 Mr Jones is to review the use of clinical records as an audit tool for approval of VMO payments.

Ms Weir indicated that there is a need to improve the recording of clinical actions taken in the medical records to ensure the documentation reflects the quality of care provided.

2.3.3.12 Mr Jones is to provide a report on how the appointment of an increased number of Visiting Medical Officers (VMOs) at LBH ED improves quality and efficiency for that department.

The Board Chair advised that the appointment of VMOs at LBH ED is a NNSW LHD operational issue and is being managed by the relevant LHD Executive Director.

This item can be removed from the Action List.

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Other matters arising from the Minutes:

- Mr Jones is to follow-up on whether the purchasing of low-low beds at Lismore Base Hospital has assisted in the reduction of falls and whether this strategy can be put forward for a NNSW LHD Quality Award.
- Mr Jones reported on his further discussion with the Chief Executive, Hunter New England Local Health District (LHD) concerning the proposal for Tenterfield Shire to become part of the Northern NSW LHD and the impact on Jubullum Health Post facilities. Mr Jones will continue to keep the Board apprised of discussions in this matter.
- Mr Jones advised that Ms Vicki Rose, Executive Director, Integrated Care will be meeting with Medibank Private to discuss how NNSW LHD can work with that organisation to support a service for privately funded patients who need to access health services. Mr Jones will provide further advice following the meeting that Ms Rose is attending.
- **Action:**
Mr Jones is to submit to the 26 April 2017 Board Meeting for consideration a template brief that helps guide reports from the Executive to the Board plus a one page summary of the Board Sub-Committee's key items and issues at the Sub-Committee meeting.
- Following discussion on the request from the Board at the December 2017 Board Meeting concerning a change to the NNSWLHD tagline, Mr Jones asked the Board to consider either supporting the tagline as per the online survey response that was completed by the NNSW LHD Staff and Stakeholders or undertake a further survey seeking input from staff on the original preferred tagline and the new tagline proposed by the Board.

The NNSW LHD Board ENDORSED that a further survey is conducted on the two preferred taglines prior to a final decision being made on a NNSW LHD tagline.

Action:

Mr Jones is to arrange for a further staff survey to be conducted on the two preferred NNSWLHD taglines, the original preferred tagline and the tagline proposed by the Board prior to a final decision being made.

- Dr Pezzutti congratulated NNSW LHD Emergency Departments in achieving excellent Performance results in January 2017.

Action:

Dr Pezzutti is to write to each NNSW LHD Emergency Department congratulating them on their excellent performance figures for January 2017.

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- 2.3.4** The Minutes of the NSW LHD and North Coast Primary Health Network (NCPHN) Combined Board Meeting held on 28 September 2016 as circulated were ENDORSED as a true and accurate record of the meeting.

Moved: Dr Alan Tyson
Seconded: Mr Mark Humphries
CARRIED

3. Matters for Decision

3.1 Letter from Chief Executive Health Education and Training seeking opportunity to present to the NSW LHD Board

The Board agreed to accept the offer from Adjunct Professor Annette Solman, Chief Executive, Health Education and Training to present to the NSW LHD Board on the changes to education and training offered by them.

Action: Mr Jones is to draft a letter of response for the Board Chair's signature to Adjunct Professor Annette Solman, Chief Executive, Health Education and Training Institute (HETI) accepting her offer to present to a future NSW LHD Board Meeting to update the Board on changes to education and training offer by HETI.

3.2 The NSW LHD Board Chairperson seeking a decision to write to NSW Helicopter Service requesting a North Coast Representative on the Board of Directors

Dr Pezzutti advised that he has corresponded with the Northern NSW Helicopter Rescue Service Board on two occasions concerning appropriate representation on the Northern NSW Helicopter Rescue Board and to date no responses have been received.

The Board RESOLVED to endorse that the Board Chair forward a further letter to the Northern NSW Helicopter Rescue Service Board requesting that consideration be given to the appointment of the additional Northern NSW representatives to their Board and a copy of this letter is to be forwarded to the Minister for Health.

Moved: Mr Mark Humphries
Seconded: Dr Allan Tyson
CARRIED

Action: Dr Pezzutti is to write to Northern NSW Helicopter Rescue Service requesting that consideration be given to representation from Northern NSW and Tamworth on the Northern NSW Helicopter Rescue Service Board. Copies of this correspondence is to be sent to the Minister for Health

4. Chairman's Update

The Board RESOLVED to endorse that the Board Chair write to the Hon Jillian Skinner, former Minister of Health thanking her for her services, support and providing direction during her six years as Minister for Health. The NSW LHD Board supported the drafting of this correspondence unanimously.

Moved: Mr David Frazer
Seconded: Mr Mark Humphries
CARRIED

Action:

Dr Pezzutti is to write to the Hon Jillian Skinner, former Minister of Health thanking her for her services, support and providing direction during her six years as Minister for Health.

4.1 Chairman's Calendar

Dr Pezzutti advised that he will be away for 28 June 2017 NSW LHD Board Meeting.

The Board Chair's Calendar was noted.

5. Matters for Discussion

5.1 Chief Executive's Report

Mr Jones referred to the issues that were covered in the Chief Executive's Report to the Board, which included:

5.1.1 Current and Significant Issues

- Clarence Valley Mental Health Services - potential announcement of Commonwealth funding to address the increase in suicides in the Clarence Valley.
- Activity/Budget Planning 2017/18 - Non admitted patient (NAP) activity is being included in the State price in 2017/18.
- Christmas/New Year Activity - NSW LHD follows the Premier's Directive to action a downtime at this time. The activity increased significantly in the Tweed, Lismore, Ballina and Grafton Hospitals. Downtime dates and service changes will be reviewed for the next Christmas/New Year period;
- Winter Planning "New Approach" – the Winter planning has commenced with new strategies being considered, and the LHD is working closely with the NCPHN.

5.1.2 Update on Strategic Issues

Nil major concerns or updates to report at this time.

5.1.3 Update on Strategic Plan Implementation

Executive Workshops will be held quarterly where the Strategic Priorities for the MoH will be considered. The Strategic Priorities will be discussed with the Executive and Board at a Board and Executive Strategic Priorities Workshop at a date to be determined.

5.1.4 Matters for Approval

There were no specific matters for approval.

5.1.5 Major Key Performance Indicators

- Elective Surgery and Emergency Patient Results – all Clinicians are working tirelessly on the emergency and surgery activity targets;
- Transfer of Care Results noted;

5.1.6 Risk and Compliance Update

Mr Jones apologised that the Risk Register Brief was not available and advised that the Risk Register Brief will be provided to the 29 March 2017 Board Meeting.

5.1.7 Governance Update

- New Minister for Health announced and NNSW LHD was first LHD visited;
- Executive Leadership Team (ELT) Structure has been finalised and the ELT are currently negotiating new titles of the Executive Directors prior to progressing to grading and recruitment processes as required.

5.1.8 Capital Works/Planning Projects

- TTH – the Medical Staff Council met with the Minister of Health and discussed funding for TTH;
- GBH Ambulatory Care Unit;
- Campbell Hospital Coraki will be completed by April 2017 and consultation is continuing with the community around the use of the grounds and the Conference Centre;
- Bangalow/Byron Bay/Mullumbimby sites - Bangalow has been taken off the real estate market. The Byron Bay Hospital site is being tested for radioactive sands and the Mullumbimby Hospital demolition and removal of asbestos will cost around \$3 million. A more detailed brief will be provided to the Board on the status of these three sites at the March Board meeting.

5.1.9 Matters for Noting

Northern Integrated Care “Better Together” Roadshow will be occurring on the 10 March 2017 in Ballina.

5.1.10 Questions for the Chief Executive without Notice

- Dr Moran sought advice on the status of the Murwillumbah District Hospital (MDH) Dialysis Unit. Mr Jones responded that there has been a significant decrease in the number of dialysis patients seen in the TBHSG and the building work is currently on hold until the finalisation of funding for TTH redevelopment and a decision made on a “greenfield site” proposal. Mr Jones advised that he is available to meet with the MDH MSC to discuss their concerns around the establishment of the Dialysis Unit.

- The Board Chair advised he and Mr Jones have met with TTH Medical Staff Council (MSC) and Executive Team and will continue to meet with MSCs at LBH and GBH. The Board Chair advised that all Board Members are welcome to attend these meetings, with dates on the Board Chairs Calendar. Following the completion of meetings with the three main MSCs, meetings will be scheduled at NNSW LHD facilities to hold broader staff forums.

Action:

Wayne Jones is to provide a Brief to the 31 May 2017 NNSW LHD Board Meeting on Surgical Services in the Tweed Byron Health Service Group.

- Dr Ogg raised concerns over the inequity in funding across NNSW LHD. Mr McGuigan noted that TTH has an average acuity of 0.8 where as LBH is over 0.9, which has a direct impact on cost/budget allocation, although it is recognised that there are coding practices that are impacting on these figures that are being analysed as part of the Pavilion Health work.

Action:

Mr James McGuigan is to schedule a meeting with Dr Joe Ogg, Dr Alan Tyson in April 2017 to discuss the differences in funding between The Tweed, Lismore Base and Grafton Hospitals and provide a Brief to 26 April 2017 NNSW LHD Board Meeting on the equity in funding across the LHD.

5.1.10 Important Meetings/ Diary Commitments

Wayne Jones noted the "Better Together" forum is scheduled for March 10 2017.

The Board **ENDORSED** the Chief Executive's Report.

11.46am Ms Bernadette Loughnane, Dr David Hutton, Dr Richard Buss, Mr James McGuigan and Mrs Lynne Weir left the NNSW LHD Board Meeting.

5.2 Committee Minutes (discussed on exception basis otherwise noted)

5.2.1 Finance and Performance Committee – 15 February 2017

Mr Humphries provided a one-page summary of the Finance and Performance Meeting Minutes held on 15 February 2017. The LHD operating budget is currently in a firm position with a full year projection result of \$2.436M favourable. The work undertaken by Pavilion Health has to date achieved 115 NWAUs codes up to July 2016 with a value of \$8M. The activity, staff and capital projects information to end of January 2017 was noted. Mr Humphries and Mr Jones are scheduled to attend the Costing Value for Care presentation on 23 February 2017.

The unconfirmed Minutes of the Finance and Performance held on 15 February 2017 were noted.

5.2.2 Health Care Quality Committee – 13 December 2016

Dr Ogg provide a summation of the Health Care Quality Committee meeting held on 13 December 2017.

Dr Ogg advised that the Health Care Quality Committee has keenly restructured the meeting to make it more strategic and proactive and a less reactive meeting.

The unconfirmed Minutes of the Health Care Quality Committee held on 13 December were noted.

5.2.3 Medical and Dental Appointments Advisory Committees – 8 December 2016 and 9 February 2017

Dr Tyson provided a summation of the Medical and Dental Appointments Advisory Committees held on 8 December 2016 and 9 February 2017.

Dr Tyson advised that the Medical and Dental Advisory Committee is being requested to appoint clinicians from external organisations who do not have an appointments process. Dr Tyson indicated that this process needs to be improved and is being addressed centrally. Dr Pezzutti is to also raise this issue at the State level.

The unconfirmed Minutes of the Medical and Dental Appointment Advisory Committees held on 8 December and 9 February 2017 were noted.

5.2.4 Health Services Development Committee – 8 December 2016

Dr Pezzutti referred to the Carers Program presentation that has been received by the Committee and noted the importance of having a better approach to accommodate carers as part of patient care. It was noted that the Grafton Base Hospital Masterplan will be presented to 29 March 2017 Board Meeting.

The unconfirmed Minutes of the Health Services Development Committee held on 8 December 2016 were noted.

5.2.5 Audit and Risk Committee – 15 December 2016

Mr Frazer advised that recommendations from some facility audits have not been actioned. Mr Jones advised that the Audit & Risk Committee is seeking greater levels of evidence that recommendations have been implemented as noted in the management reports. Mr Jones advised he is working with the Executive Leadership Team on progressing this issue. Mr Frazer also noted that relevant Executive Directors will be attending Audit and Risk Committee from time to time and will report on any areas of concern raised the by the Committee.

Ms Byrnes asked how NNSW LHD ensures that the recommendations from Coronial Investigations/Reports are being followed up and implemented and queried what evidence is available to show that this has occurred? Mr Jones responded that there are regular meetings to discuss progress with Coroner's recommendations and he will

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request Mr Craig McNally, Patient Safety Manager to provide a report to the 29 March 2017 Board Meeting detailing the follow up that occurs on Coroner's recommendations and actions.

The Annual Risk Register has been reviewed and will be provided to the 29 March 2017 Board Meeting for consideration.

The unconfirmed Minutes of the Audit and Risk Committee Meeting held on 15 December 2016 were noted.

Action: Mr Jones is to request Mr Craig McNally, Patient Safety Officer to provide a report to the 29 March 2017 Board Meeting detailing the follow up that occurs on Coroner's recommendations and actions.

5.2.6 Clinical Council Committee - 29 November 2016

The unconfirmed Minutes of the Clinical Council Meeting held on 29 November 2016 were noted.

5.2.7 Community Engagement Advisory Council – next meeting 27 March 2017

The Board noted the next Community Engagement Advisory Council is scheduled on 27 March 2017.

5.2.8 Medical Staff Executive Council

The Board noted that the next Meeting of the Medical Staff Executive Council is scheduled on 23 March 2017 which is to be a dinner meeting to be held at Kingscliff.

5.2.9 Aboriginal Partnership Meeting – 7 November 2016

The Minutes of the Aboriginal Partnership Meeting held on 7 November 2016 were noted.

5.2.10 Mental Health Forum – 5 December 2016 and 6 February 2017

The Board agreed that Dr Pezzutti forward the Mental Health Forum Minutes to the Mental Health Commissioner.

Payments for consumers and carers to be involved in activities such as Interview Panels was discussed. Mr Murray Spriggs advised that he had provided preliminary advice relating to possible payments through Honorarium as per ATO Guidelines for Payments to Volunteers. The meeting requested that Mr Spriggs follow up with the Chief Executive in relation to this matter.

Action:

Mr Murray Spriggs is to discuss the possible payments through Honorarium as per ATO Guidelines for Payments to Volunteers with Mr Jones and provide advice to the 29 March 2017 Board Meeting.

The Minutes of the Mental Health Forum held on 5 December 2017 were noted.

5.2.11 Health Education Workforce Research Forum

The next meeting of the Health Education Workforce Research Forum is still to be scheduled.

5.2.12 Drug and Alcohol Community Advisory Committee – 15 December 2016

Dr Pezzutti sought Board Membership for the Drug and Alcohol Community Advisory Committee. No representation was identified and Dr Pezzutti advised that he would attend the Drug and Alcohol Community Advisory Committee and enquire with Mr Pat Grier, Board Member as to whether he is able to become a member of this Committee.

The Board noted the Minutes of the Drug and Alcohol Community Advisory Committee on 15 December 2016.

6. Matters for Noting/Information (discussed only on exception basis)

Mr Frazer discussed the Vision and Purpose Statement. Mr Jones advised that the Vision and Purpose Statement is to be placed on hold at this time until the NNSW LHD Strategic Priorities are determined.

6.1 Major correspondence

Nil.

6.2 NNSW LHD Seal

There were no items for consideration of the application of the NNSW LHD Seal.

6.3 Updated Board Calendar

Noted.

The Board noted that the Annual Board Conference is scheduled on 19 June 2017 not the 18 June 2017 as indicated in the Board Calendar.

6.4 Other matters for noting

- The Board also suggested that they undertake “rounding” at the facility where the Board meeting is being held.
- Dr John Moran invited the NNSW LHD Board to tour the University Centre of Rural Health facility at the MDH Campus.
- The Board congratulated Mr Humphries on his award in the Tweed Shire Australia Day Honours.
- The Board noted that Mr Humphries is no longer a member of the Research Foundation.

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7. Meeting Finalisation

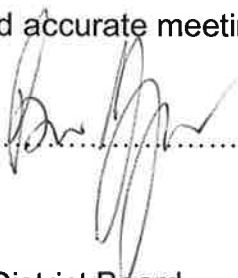
7.1 Next Meeting - 29 March 2017 Crawford House Lismore 12.30pm with Susan Pearce, Deputy Secretary System Purchasing & Performance addressing the Board with the NNSW LHD Board Meeting following.

7.2 Meeting close

There being no further official business, the Chair declared the meeting closed at 12.46 pm.

I declare that this is a true and accurate meeting record.

Signed



Date

29/4/17

Dr Brian Pezzutti

Chair

Northern NSW Local Health District Board