

**1. \*PRESENT AND APOLOGIES:**

Dr Brian Pezzutti (Chair), Mr David Frazer, Ms Rosie Kew, Dr Allan Tyson, Ms Deb Monaghan, Ms Leone Crayden, Ms Hazel Bridgett, Dr Joe Ogg, Mr Malcolm Marshall and Mr Mark Humphries

**1.30pm:** Professor Lesley Barclay, Dr Sue Page

**In Attendance :** Mr Chris Crawford, Mr Murray Spriggs, Ms Jennifer Cleaver (Secretariat)  
Mr James McGuigan (for Budget presentation)

**2. \*Apologies:** Professor Barclay and Dr Sue Page (for 10am – 1pm Session of Board Meeting only)

**3. \*Declaration of Pecuniary and/or Conflicts of Interest**

There no Declarations of Pecuniary and/or Conflicts of Interest declared.

**4. \*Board Members to asterisk non-asterisked items that they wish to discuss.**

The Board Members asterisked Agenda Items 5.3 and 10.1.

**5. \*Previous Minutes:**

a) The Minutes of the Board Meeting held on 2 July 2014 were ENDORSED as a true and accurate record of the meeting.

Moved: Ms Rosie Kew  
Seconded: Dr Allan Tyson  
CARRIED

b) The Abridged Minutes of the 28 May 2014 Board Meeting were APPROVED for placing on the NSW LHD Internet Site.

Moved: Mr David Frazer  
Seconded: Ms Rosie Kew  
CARRIED

**5. Business Arising from the Minutes:**

**5.1 The Executive Directors of the two Health Service Groups are to be reminded that they have the delegated authority to transfer funds from either the employment of other categories of Staff or from the Goods and Services budget to employ more Allied Health Staff should they wish to do so. The Executive Directors once they receive their 2014/15 budgets are to consider whether they intend to employ more Allied Health Staff and are to advise the Board of the outcome of each of their considerations of this matter.**

Information is to be provided to a future Board Meeting from the Executive Directors once they receive their 2014/15 budgets and they consider whether they intend to employ more Allied Health Staff.

**Action:**

**Chris Crawford is to submit information to the 3 September 2014 Board Meeting from the Executive Directors of the two Health Service Groups, following their consideration of the 2014/15 budgets, about whether they intend to employ more Allied Health Staff.**

- 5.2 Mr Crawford is to circulate a memorandum to the Health Service Groups, Mental Health and Drug and Alcohol Service and Chief of Staff requesting that long term temporary contracts be permatished, where appropriate, as soon as possible.**

The Board noted the memorandum from the Chief Executive dated 18 July 2014 to the Health Service Groups, Mental Health and Drug and Alcohol Service and Chief of Staff requesting that long term temporary contracts be permatished, where appropriate, as soon as possible.

- \*5.3 Mr Crawford is to contact Mr James McGuigan, Executive Director of Finance to request that he ensure that a breakdown of YTD Salaries and Wages Costs for each relevant period and Speciality is included in the monthly Operating Statement.**

The Board discussed the information provided by Mr James McGuigan, Executive Director of Finance showing a breakdown of Year To Date Salaries and Wages costs for the areas of Medical, Nursing, Allied Health and Other.

The Board ENDORSED that a report showing a breakdown of Year To Date Salaries and Wages costs for the areas of Medical, Nursing, Allied Health and Other will be required on a quarterly basis by the Board. The Board is to also receive information on the definitions that are used to specify "Allied Health" expenditure in this Report and if available, information on the metropolitan and rural ratios for Allied Health Staff within the NSW Health System.

**Action:**

**Mr Crawford is to request Mr James McGuigan, Executive Director of Finance provide to the Board on a quarterly basis a report showing a breakdown of Year To Date Salaries and Wages costs for the areas of Medical, Nursing, Allied Health and Other. Mr McGuigan is to also provide to the Board with information on the definitions that are used to delineate Allied Health expenditure in this Report and if available information on the Metropolitan and Rural ratios for Allied Health Staff.**

**Mr Crawford is to follow up on the cost of infrastructure in relation for the Renal Dialysis Service in relation to the number of Dialysis Patients being treated across the LHD and provide feedback to the Board as part of the Chief Executive Report to the Board.**

The Chair reported that he has forwarded a letter to Dr Kate Wyburn, Senior Nephrologist, Royal Prince Alfred Hospital, Camperdown querying whether the current arrangements for renal transplantation which allow North Coast residents to have their transplant surgery undertaken in a Brisbane Hospital are available for heart and liver transplantation. The Chair indicated that he has received advice that liver transplants for Northern NSW residents can be undertaken in the Princess Alexandra Hospital in Brisbane if Patients so choose. Mr Wayne Jones, Chief of Staff, Chief Executive Unit is

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following up with the NNSW LHD Gastroenterologists to ensure that they are aware that if they have a Patient who is on the waiting list for a liver transplantation, that they can have this undertaken in Brisbane, if appropriate.

The Chair indicated that he would provide further advice to the Board following consideration by the NSW Transplant Advisory Committee on whether heart transplants can be undertaken in Brisbane using New South Wales donated organs and whether consideration is being given to facilitating the retrieval of the organs from Northern NSW donor Patients within NNSW LHD Hospitals by the Queensland Organ Retrieval Team, as this would save time on the current delays being experienced in arranging Sydney based Organ Retrieval Teams to undertake this task.

**Mr Spriggs is to include the research that has been undertaken on the Home Dialysis Service by the Northern Rivers University Centre for Rural Health (NRURCH) as a topic for a Patient Story to be presented to a future Board Meeting.** The Board noted that Mr Spriggs will include the research that has been undertaken on the Home Dialysis Service by the NRURCH as a topic for a Patient Story to be presented to a future Board Meeting.

- 5.4 The Board Chair is to forward a letter to Mr James McGuigan, Executive Director of Finance congratulating the NNSW LHD Finance Team on the good feedback that has been received from the Auditor General in regard to the co-operative relationship that has been developed between the External Auditors and the NNSW LHD Finance Team.**

The Board noted the letter of congratulations to Mr James McGuigan, Executive Director of Finance from the Board Chair dated 16 July 2014.

- 5.5 Mr Crawford is to provide some dot points on lessons learnt from the New Leadership Challenge Seminar with John Clarke of the Kings Fund that may be of interest to the Board as part of the Chief Executive's Report to the 30 July 2014 Board Meeting.**

Mr Crawford will provide information from the New Leadership Challenge Seminar with John Clarke of the Kings Fund as part of the Chief Executive's Report to the 3 September 2014 Board Meeting.

**Action:**

**Mr Crawford is to provide information from the New Leadership Challenge Seminar with John Clarke of the Kings Fund as part of the Chief Executive's Report to the 3 September 2014 Board Meeting.**

- 5.6 Mr Chris Crawford is to follow up with Mr John Wickham, District Medical Administration Manager to ensure that the advertising for vacant Specialist positions in the LBH Emergency Department is included on the next MDAAC Meeting Agenda and is then noted in the MDAAC Minutes.**

The Board noted that Mr John Wickham, District Medical Administration Manager has been requested to ensure that the advertising for vacant Specialist positions in the LBH Emergency Department is included on the next MDAAC Meeting Agenda and will then be noted in the MDAAC Minutes.

- 5.7 Mr Crawford is to draft a letter for the Board Chair's signature to Ms Gail Farrar thanking her for her contribution as Internal Audit Manager for NSW LHD over the last eight years.**

The Board noted the letter from the Board Chair to Ms Gail Farrar, Internal Audit Manager dated 7 July 2014 thanking her for her years of service to the NSW LHD Internal Audit Unit.

- 5.8 The Board Chair is to write to Dr Ingall and to all Lismore Base Hospital (LBH) Visiting Medical Officers advising of the actions undertaken by the NSW LHD to improve Clinician engagement, including the positive results being achieved through the transfer of the Richmond Network Public Ophthalmology Service to LBH and the amended Management of a Complaint or Concern About a Clinician Procedure.**

The Board noted the letter to Dr Chris Ingall, Chair, LBH Medical Staff Council dated 22 July 2014 and the letter dated 14 July 2014 to all LBH Visiting Medical Officers, from the Board Chair advising of the actions undertaken by the NSW LHD Board in response to concerns raised by the LBH Medical Staff Council about Clinician engagement and the transfer of the Richmond Network Public Ophthalmology Service to LBH.

- 5.9 The Board nominated Ms Leone Crayden, Ms Rosie Kew and Dr Sue Page as the NSW LHD Board representatives to work with representatives of the North Coast NSW Medicare Local (NCML) Board on overseeing the development of the Integrated Care Submission to for the NSW Ministry of Health (MOH).**

The Board noted the letter to Mr Vahid Saberi, Chief Executive, NCML dated 4 July 2014 advising of the nominations of Ms Leone Crayden, Ms Rosie Kew and Dr Sue Page as the NSW LHD Board representatives to work with NCML Board Members on the Integrated Care submission to the NSW MOH.

**5.10 Any Other Matters Arising from the Board Minutes**

- The Chair noted that Mr Conrad Groenewald, Chief Executive, HealthShare will be looking into the potential to reduce freight charges for NSW LHD orders by utilising warehouses that are located closer to the NSW LHD.
- The Board discussed the Food and Nutrition Service that is provided by HealthShare and was advised that the current system does not accommodate changes to Patient's meals at short notice or if a Patient is on a modified diet, the system goes to a default option and the current system does not support the therapeutic use of food.

The Board was advised that since the Patient Meals trial at Grafton Base Hospital (GBH) has been completed the meal arrangements are not operating as well as they did during the trial period in relation to changes of diet and Patients receiving the correct meals.

Mr Crawford indicated that HealthShare is working on changing the current Meal system to introduce a system that will enable Patients to order meals closer to when the meal will be delivered and eaten.

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Mr Crawford also advised that Mr Groenewald has requested an extract of the LHD Board Minutes in relation to the presentation that he gave to the Board, so he can follow up on the matters that were raised by the LHD Board Members after he addressed the Board.

**6. \* Action Table - NNSW LHD Board Resolution & Decision Register.**

The Updated NNSW LHD Board Resolution and Decision Register from the 2 July 2014 Board Meeting was noted.

**6.1 Changes to Register Items 294, 337 and 328 were covered in Item 5 Business Arising.**

Noted

**6.2 New Register items 336 to 346 were covered in Item 5 Business Arising.**

Noted

**7. \*Chief Executive's Report**

Mr Crawford referred to the issues that were covered in the Chief Executive Report to the Board, which included the Visit by Commonwealth Assistant Minister for Health, Possible Visit by the NSW Minister for Health and Medical Research, NNSW LHD Budget, Health on a Page and Performance, NEST, NEAT and Triage Results, Capital Works Projects – Yamba Community Health Centre, LBH Stage 3A, LBH Emergency Medicine Unit, GBH Pathology Service and Pharmacy Department Upgrade and Byron Shire Central Hospital, Planning Projects – Ballina District Hospital Operating Theatre and Medical Imaging Upgrade, Casino District Hospital ED, LBH Stage 3B, The Tweed Hospital (TTH) Stage 4, Bonalbo Multipurpose Services (MPS), Coraki HealthOne Service, Murwillumbah District Hospital (MDH) ED Upgrade Stage 3 and LBH Multistorey Carpark, Follow Up of Board Decision on the Future Arrangements for Paediatric Services at MDH, Audit and Risk Committee, Clinician Engagement, Bundled Services, NNSW LHD Chief Executive 2012/13 Performance Agreement and Performance Evaluation, Declaring the GBH and Byron Bay District Hospital EDs, Industry Briefing on Integrated Care, Bureau of Health Information Report on Rural Health, 2014/15 Service Level Agreement, Official Visitors, Update on Non Government Organisation Funding Reforms, Proposed Collaborations with the Agency for Clinical Innovation, Hospital in the Home, NSW Rural Health Plan, Poles and Wires Funding, Documents Available, The Magistrates Early Referral Into Treatment Program Review, Health Workforce Education at Risk, Fluoride Rollout, Health Pathways, “Revolutionary” Orthopaedic Procedure, Activity Based Funding Capacity, Financial/Audit Statements, NNSW LHD Facebook Page, New The Buttery Executive Director, HealthShare Board Membership, Opening of Extensions to McKid Medical, Hidden Treasures, Emergency Services Breakfast, Anglican Church Donation to LBH Auxiliary, Dr Betty Marks Retires, Changes to NSW MOH Public Affairs Unit, New Australian Council of Healthcare Standard Chief Executive, Small Acts of Kindness, Give Me 5 For Kids, Tweed Byron Health Service Group Accreditation Result, NSW MOH Chief Psychiatrist and Annual Leave.

The Board asked that the Chief Executive investigate the potential to access land that is next to GBH as well as land that is adjacent to the Grafton Gaol site for carparking for the GBH Hospital Patients and Visitors.

The Chair noted the following:

- He had attended a meeting with Senator Fiona Nash, Federal Assistant Minister for Health and raised the issue of equity in funding for distribution of Federal health funding and funding for Medicare Locals being allocated pursuant to an equity based funding formula;
- More assistance for Mental Health Patients and Carers.
- The revised draft of the Flyer on Bonalbo Health Services, which will be circulated to the Bonalbo and Surrounds Community.
- NNSW LHD is to be compared to the Mid North Coast LHD as part of the Diagnostic Review process.
- Inclusion of an item concerning the Equity of Funding on the next Board Chair's Meeting Agenda.
- Work has been completed on the Health Needs Indices and there may be a new formula introduced which gives more recognition to the older population demographics, which will advantage NNSW LHD.
- Advice has been received from a NNSW LHD Ear Nose and Throat (ENT) Surgeon that challenges the advice provided by Professor Les White, Chief Paediatrician concerning the undertaking of Tonsillectomy procedures at Murwillumbah District Hospital (MDH) which the local ENT Surgeon advises would be a suitable Hospital to admit such Patients overnight and, if they deteriorated, they could be readily transferred to The Tweed Hospital (TTH).

The Board was advised of the receipt of a verbal complaint concerning a Patient who was scheduled to have his surgery undertaken at MDH and not at TTH, which was the preferred Hospital of the Patient. The Chief Executive explained that the Tweed Byron Health Service Group has a networked Surgical Service, which means that Patients do not always have their Surgery undertaken in the Hospital closest to where they live.

The Board requested that more community education is undertaken to explain why Patients are admitted to different Hospitals to have their surgery undertaken. This education program should explain the different Surgical role definitions and the level and type of Surgery undertaken at each of the Tweed Byron Health Service Group Surgical Hospitals. Mr Crawford responded that he will include information in a communications strategy that explains why different types of Surgery are undertaken at each of the Tweed Byron Health Service Group Surgical Hospitals.

The Board noted that the Chronic Pain Service will be developed in collaboration with the Agency for Clinical Innovation (ACI). Together with the ACI, NNSW LHD will work on new Models of Care for Acute and Chronic Pain Services with consideration being given to investigating a preferred provider arrangement with the Gold Coast University Hospital for TTH with regard to the provision of some high level acute pain services. Additionally, consideration will be given to the potential for the introduction of a Hub and Spoke Model within NNSW LHD which would include the provision of Clinics at TTH and GBH supported from the LBH Pain Clinic via the use of Telehealth.

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**Action**

**Mr Crawford is to investigate the potential to access land that is next to GBH, as well as land that is adjacent to the Grafton Goal site for carparking for the GBH Hospital Patients and Visitors.**

**Mr Spriggs is to contact the NSW MOH Public Affairs Unit to ascertain the names of the personnel, who are responsible for liaising with the Media about Allied Health and Medical Services.**

**Mr Crawford is to consider the potential for the introduction of a Hub and Spoke Model for Chronic Care Clinics via outreach to TTH and GBH using the LBH Chronic Pain Clinic via the use of Telehealth. He will provide advice to a future Board Meeting on how such a Hub and Spoke Model could outreach to TTH and GBH.**

**The Board Chair is to forward a letter to the Minister for Health and Medical Research noting the funding that has been provided for Chronic Pain Clinics across New South Wales, and advocating in favour of the allocation of funding being provided to establish a Chronic Pain Clinic at TTH.**

The Board ENDORSED the Chief Executive's Report.

**8. \* Strategic and Planning Items**

**8.1 2014/15 NSW LHD Service Level Agreement**

The Board ENDORSED the draft 2014/15 NSW LHD Service Level Agreement response to the Secretary MOH with the letter being amended to read "Dear Dr Foley" and with the removal of the last dot point in the draft letter concerning Non-Government Organisations Mental Health Accommodation Rehabilitation Service, as it has been superceded.

Moved: Dr Allan Tyson  
Seconded: Mr Mark Humphries  
CARRIED

**8.2 Lismore Base Hospital Redevelopment Service Statement**

The Board ENDORSED the proposed revision of the LBH Redevelopment Service Statement.

Moved: Mr Malcolm Marshall  
Seconded: Ms Hazel Bridgett  
CARRIED

**8.3 Brief on Continuing Negotiations with UnitingCare Ageing (UCA) and NSW LHD**

The Board considered the information that was provided in the Brief about the continuation of the negotiations with UCA concerning the development of a Bonalbo Multipurpose Service.

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The Board ENDORSED the five Recommendations contained in the Brief and noted that further advice will be provided to the Board at its 3 September 2014 Meeting.

Moved: Mr Malcolm Marshall  
Seconded: Mr David Frazer  
CARRIED

**Action:**

**Mr Crawford is to provide further information to the 3 September 2014 Board Meeting concerning the negotiations with UnitingCare Ageing and the development of a Multipurpose Service at Bonalbo, including the provision of responses on the matters, which the Board has asked to be followed up.**

**9. \*Minutes – Governance Committees**

**9.1 \*Finance and Performance Committee Meeting (F&PC)**

Mr Marshall provided a verbal report about the FPC Committee Meeting that was held on 23 July 2014.

The unconfirmed Minutes of the FPC Meeting held on 23 July 2014 were noted.

**9.2 \*Health Care Quality Committee (HCQC)**

Ms Kew provided a verbal report about the HCQC Meeting that was held on 8 July 2014.

Dr Brian Pezzutti, Chair NNSW LHD Board was nominated as a Member of the Fractured Neck of Femur Working Group.

The unconfirmed Minutes of the HCQC held on 8 July 2014 were noted.

**9.3 \*Medical and Dental Advisory Appointments Committee (MDAAC)**

Dr Tyson provided a verbal report about the MDAAC Meeting held on 10 July 2014.

The unconfirmed Minutes of the MDAAC Meeting held on 10 July 2014 were noted.

**9.4 \*Health Services Development Committee (HSDC)**

The Chair provided a verbal report about the HSDC Meeting held on 12 June 2014.

The unconfirmed Minutes of the HSDC Meeting held on 12 June 2014 were noted.

**9.5 \*Audit and Risk Committee (ARC)**

Mr Frazer provided a verbal report about the ARC Meeting held on 17 July 2014.

The unconfirmed Minutes of the ARC Meeting held on 17 July 2014 were noted.

**9.6 \*NNSW LHD Clinical Council**

The Board noted the unconfirmed Minutes of the NNSW LHD Clinical Council held on 17 June 2014.



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The Board requested that the issue of the medical assessment of Mental Health Inpatients being undertaken in the Lismore Adult Mental Health Inpatient Unit by the Psychiatric Registrars rather than in the LBH Emergency Department be referred to the Clinical Council for consideration.

**Action:**

**Mr Crawford is to refer the issue of the medical assessment of Mental Health Inpatients being undertaken in the Lismore Adult Mental Health Inpatient Unit by the Psychiatric Registrars rather than in the LBH Emergency Department to the NNSW LHD Clinical Council for consideration.**

**Mr Crawford is to request advice from Dr Richard Buss, Executive Director Mental Health and Drug and Alcohol Services on why medical assessments on Mental Health Inpatients are not being undertaken in the Lismore Adult Mental Health Inpatient Unit by the Psychiatric Registrars instead of being undertaken in the LBH Emergency Department.**

The unconfirmed Minutes of the Clinical Council Meeting held on 17 June 2014 were noted.

**9.7 \*Community Engagement Advisory Council (CEAC)**

The Board noted that the unconfirmed Minutes of the CEAC Meeting held on 28 July 2014 will be submitted to the 3 September 2014 Board Meeting for noting.

**9.8 \*Medical Staff Executive Council (MSEC)**

The Board noted that the next MSEC Meeting is scheduled on 7 August 2014.

**9.9 \*NNSW LHD Mental Health Forum**

The Board noted the unconfirmed Minutes of the Mental Health Forum held on 16 June 2014.

**10. \*General Business**

**10.1 NNSW LHD Strategic Risk Register July 2014**

The Board considered the cover Brief from Dr David Hutton, Executive Director Clinical Governance together with the updated NNSW LHD Strategic Risk Register. The following issue was raised:

- It was noted that the MOH has never provided feedback on the content of any previously submitted NNSW LHD Strategic Risk Register;

The Board deferred the endorsement of the NNSW LHD Strategic Risk Register July 2014 until 3 September 2014 Board Meeting to allow the Board to receive and consider the 2014/15 Budget allocation and to allow the Chief Executive to review the Risk Register as submitted in the light of the comments made by Mr David Frazer and the input received as part of the NSW MOH Diagnostic Review of the 2013/14 NNSW LHD Budget performance to be undertaken in August 2014.

**Action:**

**Mr Crawford is to consider the wording of the NSW LHD Strategic Risk Register taking into account the discussion of the Board, the 2014/15 Budget and the results of the Ministry of Health Diagnostic Review of the 2013/14 Budget performance. The NSW LHD Risk Register is to be resubmitted to the 3 September 2014 Board Meeting for further consideration.**

**11. Business Without Notice**

- Mr Crawford referred to previous endorsement by the Board of the provision of information to Tweed Heads based Staff about accommodation in the Tweed area that is available for Health Staff from On Track Community Programs (OTCP) at a significantly discounted rate. The Executive has suggested that similar opportunities that may be made available by other organisations should also be afforded the same access on the NSW LHD Intranet Site to promote their opportunities, as is being afforded to OTCP, otherwise the provision of this information on behalf of OTCP may be seen as both a Conflict of Interest due to Ms Crayden's position as a Board Member and the provision of special treatment to OTCP.

Therefore, the Board ENDORSED that other organisations which may apply to NSW LHD and are offering similar discounted accommodation opportunities for NSW LHD Staff, can also have their offers placed on the NSW LHD Intranet Site for the information of Staff.

- The Board Members were invited to attend a luncheon Meeting with Mr Sam Sangster, Chief Executive, Health Infrastructure on 4 August 2014 in Lismore.
- The Chair tabled a letter from Mr Stewart Dowrick, Chief Executive, Mid North Coast LHD concerning the Hosted and Held Partnership Agreement, advising that the hosted Internal Audit Services provided to NSW LHD will cease on 6 July 2014 and the NSW LHD Internal Audit Service will commence from 7 July 2014.
- A submission has been made to the NSW Premiers Award on the work that has been undertaken by NSW LHD Organ Donation Team to increase the Organ Donation Rates within the LHD. More information about the Awards will be included in the next Chief Executive Report to the Board.
- Mr Crawford is to raise the LBH Operating Theatre and Cardiac Catheter Laboratory starting times with Ms Lynne Weir, Executive Director, Richmond Clarence Health Service Group.

**Action:**

**Mr Crawford is to raise the LBH Operating Theatres and Cardiac Catheter Laboratory starting times with Ms Lynne Weir, Executive Director, Richmond Clarence Health Service Group.**

- Mr Crawford is to submit to the 3 September 2014 Board Meeting a presentation by Professor John Collins, on a major review of Medical Education for the Board's consideration and discussion.

Mr Crawford is to also investigate the remuneration being paid to VMOs and Staff Specialists, who allocate time to teaching at the NRUCRH and/or at LBH.

**Action:**

**Mr Crawford is to submit to the 3 September 2014 a presentation by Professor John Collins, on a major review of Medical Education for the Board's consideration and discussion.**

**Mr Crawford is to also investigate the remuneration being paid to VMOs and Staff Specialists who allocate time to teaching at the Northern Rivers University Centre for Rural Health and/or at Lismore Base Hospital and provide feedback to the 3 September 2014 Board Meeting.**

**12. For Information:**

**12.1 Presentation on NSW LHD Self Harm Rates**

The Board noted that Dr Richard Buss, Executive Director Mental Health and Drug and Alcohol Services will be providing a presentation on Self Harm Rates to the 3 September 2014 Board Meeting.

**12.2 Email from NSW Health Secretary advising of appointment of Ms Margot Mains, Chief Executive, Illawarra Shoalhaven**

The Board noted the email correspondence from NSW Health Secretary advising of appointment of Ms Margot Mains as Chief Executive, Illawarra Shoalhaven Local Health District.

**13. Items for Noting:**

**13.1 Signed copy of Variation to Agreement for Outreach Funding between NSW LHD and Rural Doctors Network – Endorsed at 2 July 2014 Board Meeting**

Noted

**13.2 Signed Program Level Agreement with NSW LHD and Department of Family and Community Services**

Noted

**13.3 Signed Service Level Agreement between NSW LHD and NSW Ambulance Service**

Noted

**13.4 Letter to Mr Barry Shepherd, Chair NSW LHD ARC dated 7 July 2014 advising of his reappointment as Chair of ARC.**

Noted

**13.5 Letter to Ms Felicity Barr, Independent Member of NSW LHD ARC dated 7 July 2014 advising of reappointment as Independent Member of ARC.**

Noted

- 13.6 Letter to Dr Mary Foley, Secretary NSW Ministry of Health concerning the length of appointments of ARC Chairs.**  
Noted

The Board Meeting broke for a luncheon break.

**The Board Meeting reconvened at 1.30pm**

**14. Power Point Presentation**

**Overview of 2014/15 Budget and Strategies by Mr Chris Crawford, Chief Executive and Mr James McGuigan, Executive Director of Finance**

Mr Crawford provided an overview of the 2014/15 Budget process that has been undertaken. Mr Crawford advised that he was more confident about this Budget as the two Health Service Group Executive Directors are now more settled into their positions and have been more involved in the Budget development process. In addition, there has been more discussion about and buy-in in relation to the development of the 2014/15 Budget, Mr Crawford said.

**Action:**

**Mr Crawford is to write to the two Health Service Group Executive Directors enclosing the Quality Awards presentation that was provided by some GBH Nurses on the appropriate timely discharging of MRSA Patients from GBH and treating Patients with MRSA in the Community for their information and consideration in implementing similar processes.**

**15. Consideration of the proposed allocation of the 2014/15 NNSW LHD Budget by NNSW LHD Board**

A resolution was put that the 2014/15 Budget be ENDORSED.

Moved: Mr Malcolm Marshall  
Seconded: Dr Sue Page  
CARRIED

Mr Crawford advised the Board that the 2014/15 Budget will be issued to the HSGs, Facilities and Services within the next couple of days.

**15. Brief on Alignment of 2014/15 Budget Strategies with the LHD's Strategic Objectives and Key Priorities.**

The Board noted the Brief from Ms Maureen Lane, Manager Planning and Performance on the Alignment of 2014/15 Budget Strategies with the LHD Strategic Objectives and Key Priorities.

**16. Date and Time of next Board Meeting:**

**Wednesday 3 September 2014 in the Ground Floor Meeting Room, Crawford House, Hunter Street, Lismore commencing at 1.30am**

**17. Close of Meeting**

**There being no further official business, the Chair declared the meeting closed at 4.23pm.**

**ABRIDGED MINUTES OF THE MEETING OF THE NORTHERN NEW SOUTH WALES  
LOCAL HEALTH DISTRICT BOARD HELD ON WEDNESDAY 30 JULY 2014 IN  
EDUCATION ROOM, THE TWEED HOSPITAL, POWELL STREET, TWEED HEADS,  
COMMENCING AT 10.00AM**

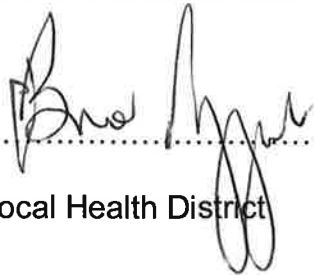
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I declare that this is a true and accurate meeting record.

Signed .....

Dr Brian Pezzutti

Chair, Northern NSW Local Health District



Date .....

9/10/14